

## Chairperson overview

<b>Course</b>	Congregational Leadership Training
<b>Unit name</b>	Chairperson

### Unit overview

<b>Overview</b>	The training is facilitated by an online presentation. Chairperson is offered in a format that is similar to a webinar presentation, with the participant viewing and listening to the presentation and responding to the short quiz at the end of the presentation.
<b>Learning outcomes</b>	<p>Upon completing Chairperson, it is expected that the participant will be able to</p> <ul style="list-style-type: none"> <li>• Preside over meetings</li> <li>• Monitor council effectiveness</li> <li>• Set the agenda for meetings</li> <li>• Support the pastor and other employees</li> <li>• Understand the skill set required for governance</li> <li>• Encourage open discussion</li> <li>• Report regularly to congregational members</li> <li>• Evaluate council performance</li> <li>• Induct new members</li> <li>• Ensure governance duties are enacted</li> <li>• Implement LCA district and national policies and procedures</li> <li>• Understand the responsibilities of the Chairperson's role.</li> </ul>
<b>Topics</b>	The topics are based on the <i>LCA Governance Handbook for Parishes and Congregations</i> which is available within the Chairperson unit and the Foundations unit.
<b>Resources required</b>	The required resources are available within the Chairperson unit and are found in the Resources tab.
<b>Time breakdown</b>	Content time: 38 minutes
<b>Additional training</b>	No additional training is required for chairpersons upon completion of the Congregational Leadership Training Chairperson unit. It is highly recommended, however, that the participant first completes the Foundations unit as the content of the Chairperson unit presumes knowledge that is covered in Foundations.
<b>General instructions and conditions</b>	The training is undertaken on an individual basis. A short quiz concludes the training and is a requirement for completion and to receive your certificate.